

Minutes of the Regular Meeting of the Board of Trustees of Canadian Rockies School Division held on Tuesday, September 23, 2025 at 7:00 p.m at the Canmore Central Board Office. The meeting was held in a hybrid format. Participants were invited to attend face-to-face or via google meet. The meeting was recorded and the recording is posted on the division website.

Trustees Present:

B. Callaghan Chair, A. Rheume Vice Chair, D. Craig, L. Sunderland

Absent: C. Picard

Administration and Staff:

C. MacPhee, Superintendent

D. McKibbin, Deputy Superintendent

K. Gregovic, Secretary/Associate Superintendent

C. Jensen, Treasurer/Associate Superintendent

M. Shoemaker, Director of Learning Services

A Preece, Principal, Alpenglow/CCHS

J. Keon, Assistant Principal, Alpenglow/CCHS

N. Miles, Principal, BCHS

K. Proudfoot, Principal, LGMS

B. Wityshyn, Principal, ERS

J. Billings, Principal, BES

C. Kestle, Principal, Exshaw

H. Holthuis - District Principal

F. Watkins - Learning Support Coordinator

E. Lewis, Transportation Manager

M. Howard - HR Administrative Assistant

J. Bowes, Executive Assistant

Recorder

1. Land Acknowledgement

2. Call to Order

The Chair called the meeting to order at 7:00 p.m. with a quorum present and called for any additions, deletions or changes to the agenda.

3. Approval of Agenda

Motion: A. Rheume

That the agenda be approved as presented

Carried

4. Approval of Minutes

4.1 [Regular Board Meeting August 27, 2025](#)

Motion : D. Craig

Agenda

1031-2026

Reg Mtg Minutes

1032-2026

That the minutes of the August 27, 2025 Regular Meeting be approved as presented.

Carried

5. Delegations/Presentations - Spotlight on Learning - No presentations at this time

6. Superintendent Report

6.1 Directives for Action

6.1.1 [Bank Borrowing Resolution](#)

Bank Borrowing Resolution 1033-2006

Motion: L. Sunderland

That the Board approves a Borrowing Resolution to borrow up to two million on a revolving basis in accordance with the standard form, a copy of which is attached hereto and forms part of these minutes.

Carried

6.1.2 [Multipurpose Room Dedication](#)

Multipurpose Rm Dedication 1034-2006

Motion: A. Rheaume

That the Board approves naming the CCHS Multipurpose room 'Picard Hall', in memory of the late Carol Picard who dedicated over 15 years of service to Canadian Rockies Public Schools as a Trustee.

Carried

6.2 Information Items

6.2.1 [Advocacy Priorities](#)

6.2.2 [Pauw Foundation Donation](#)

6.2.3 [Council of Councils Initiatives Update](#)

6.2.4 [CCHS SALTS Trip](#)

6.2.5 [Administrative Procedures](#)

6.2.6 [Operational Report](#)

7. Trustee Reports

7.3.1 B. Callaghan, Chair

- Superintendent Retirement Announcement
- Committee of the Whole
- TEBA
- Alpenglow and CCHS Open Houses
- CCHS, ERS and LGMS Council Meetings
- Trustee Celebration

7.3.2 A. Rheume, Vice-Chair

- Superintendent Retirement Announcement
- Committee of the Whole
- Trustee Celebration

7.3.4 L. Sunderland

- Superintendent Retirement Announcement
- Committee of the Whole
- Banff 200 Block meeting
- Trustee Celebration

7.3.5 D. Craig

- Superintendent Retirement Announcement
- Committee of the Whole
- Exshaw Open House
- Trustee Celebration

8. Questions ([see Policy 7, Section 11\(a\)](#))

- There were no questions registered with the Superintendent

9. Chair's Remarks/Correspondence

9.1 Messages of Condolence remembering Trustee Carol Picard

9.1.1 Northern Gateway Public Schools

9.1.2 Rocky View School Division

9.1.3 Buffalo Trail Public Schools

10. In Camera

In Camera

1035-2026

Motion: L. Sunderland

That the Board go in camera at 7:54 p.m.

Carried

Out of Camera

1036-2026

Motion: A. Rheume

That the Board come out of camera at 8:09 p.m.

Carried

11: Adjournment

Adjourn

1037-2026

Motion: A. Rheume

That the meeting adjourn at 8:10 p.m.

Carried

Brian Callaghan, Chair
Board of Trustees
Canadian Rockies Public Schools

Cheryl Jensen, Treasurer/Associate Superintendent
Canadian Rockies Public Schools