

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2026**

[Education Act, Sections 139(2)(a) and 244]

3065 The Canadian Rockies School Division

Legal Name of School Jurisdiction

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Contact Address, Telephone & Email Address

BOARD CHAIR

Mr. Brian Callaghan

Name


Signature

SUPERINTENDENT

Mr. Chris MacPhee

Name


Signature

SECRETARY TREASURER or TREASURER

Cheryl Jensen

Name


Signature

**Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on May 28, 2025
Date**

c.c. Alberta Education
Financial Reporting & Accountability Branch
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Legend:

Blue	Data input is required
Pink	Populated from data entered in this template (i.e. other tabs)
Green	Populated based on information previously submitted to Alberta Education

Grey	No entry required - the cell is protected.
White	Calculation cells. These are protected and cannot be changed.
Yellow	Flags to draw attention to sections requiring entry depending on other parts of the su

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2025/2026 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

- The budget is based on a number of assumptions. The assumptions are based on the best information that was available at the time that the budget was prepared.
- Budgeted revenue is \$38.8 million and budgeted expenses are \$39.7 million. The division is budgeting a deficit of \$916,388.
- Total enrolment is projected to be 2,004 students, which is a decrease from 24/25 enrolment of 2,045 students.
- Certificated and non-certificated salaries and benefits include an estimate for grid movement and increases to benefit costs, including rate increases to the Canada Pension Plan, Employment Insurance and the Alberta School Employee Benefit Plan.
- The budget includes salary and benefit changes in accordance with the Memorandum of Agreement between the division and CUPE 4306. Additional funding for the cost of the increases to salaries and benefits has not been included. We are hopeful the provincial government will provide funding for these increases, which would aid in reducing the projected deficit.
- The staff accommodation project is anticipated to proceed and finish within the 25/26 year. There are still a number of pieces that are being finalised that make budgeting challenging. AHPP grant approval has been received for \$2.5 million, although the agreement still needs to be signed, the development permit approval needs to be finalised and we are waiting for a response on our CMHC application and funding terms. Included in the capital budget is the funding that the division will provide to the project. We have excluded the funding from CMHC and AHPP due to uncertainty in these areas.

Significant Business and Financial Risks:

- The cost of living in the Bow Valley is the highest in the province and vacancy rates are close to zero. It is challenging to retain and attract staff due to the high cost of living and the difficulty in accessing affordable accommodation. This challenge may reduce our ability to hire and retain teachers and support staff that we have budgeted for. The staff affordable housing project is hoped to be completed in the 25/26 year, which will help address this challenge in future years. We will continue to have this risk in the 25/26 school year while the housing is built.
- The collective agreements with the Alberta Teachers' Association and CUPE 37 expired on August 31, 2024. A contingency has been budgeted for these agreements in the 25/26 budget. If the new collective agreements are completed and exceed our contingency, spending in other areas may need to be adjusted.
- Inflationary pressures and tariff uncertainty are increasing costs in most areas, which is impacting the amount of funds available to direct to classrooms.
- CRSD's main source of revenue is the Alberta government. Additional funding sources include and Educational Services Agreement with the Stoney Education Authority, our program for international students and the generous donations from our funders. Risks associated with these funding streams included reduced enrolments and donations.
- Recent challenges around funding by Indigenous Services Canada (ISC) to Stoney Education Authority (SEA) impacted the timeliness of our funding under the Educational Services Agreement in the 24/25 year. We have worked with SEA and ISC to hopefully address the issues. Due to the large number of SEA students in our schools relative to the size of our division, there is significant financial risk and exposure should SEA not adhere to the terms of the SEA agreement.
- A deficit has been budgeted for the 25/26 year. This is intended to provide time for the division to adapt to both higher costs and lower revenues. Deficits cannot continue indefinitely into the future. Additional funding will either need to be identified or costs and services will need to be reduced in future years to avoid future deficits and maintain the fiscal health of the division.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2025/2026	Approved Budget 2024/2025	Actual Audited 2023/2024
REVENUES			
Government of Alberta	\$ 28,582,203	\$27,363,283	\$27,896,332
Federal Government and First Nations	\$ 6,056,264	\$6,407,700	\$5,512,544
Property taxes	\$ -	\$0	\$0
Fees	\$ 937,050	\$862,000	\$925,502
Sales of services and products	\$ 1,372,297	\$1,400,005	\$1,470,370
Investment income	\$ 180,000	\$202,500	\$685,668
Donations and other contributions	\$ 1,490,852	\$1,155,298	\$2,829,946
Other revenue	\$ 143,000	\$155,440	\$153,936
TOTAL REVENUES	\$38,761,666	\$37,546,226	\$39,474,298
EXPENSES			
Instruction - ECS	\$ 966,677	\$1,109,095	\$592,639
Instruction - Grade 1 to 12	\$ 26,502,918	\$25,126,013	\$23,944,056
Operations & maintenance	\$ 6,335,027	\$5,822,273	\$6,030,673
Transportation	\$ 1,529,693	\$1,463,053	\$1,466,844
System Administration	\$ 2,161,431	\$2,254,268	\$2,132,432
External Services	\$ 2,182,250	\$1,755,949	\$2,403,781
TOTAL EXPENSES	\$39,677,996	\$37,530,651	\$36,570,425
ANNUAL SURPLUS (DEFICIT)	(\$916,330)	\$15,575	\$2,903,873

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2025/2026	Approved Budget 2024/2025	Actual Audited 2023/2024
EXPENSES			
Certificated salaries	\$ 16,843,998	\$16,454,062	\$15,452,530
Certificated benefits	\$ 3,957,179	\$3,736,430	\$3,601,661
Non-certificated salaries and wages	\$ 7,020,102	\$6,502,595	\$5,984,005
Non-certificated benefits	\$ 1,953,870	\$1,508,363	\$1,543,119
Services, contracts, and supplies	\$ 6,902,794	\$6,527,052	\$7,168,611
Capital and debt services			
Amortization of capital assets			
Supported	\$ 2,291,885	\$2,171,941	\$2,196,500
Unsupported	\$ 668,168	\$580,208	\$582,416
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$0	\$0
Other interest and finance charges	\$ 40,000	\$50,000	\$41,583
Losses on disposal of capital assets	\$ -	\$0	\$0
Other expenses	\$ -	\$0	\$0
TOTAL EXPENSES	\$39,677,996	\$37,530,651	\$36,570,425

BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31

REVENUES	Approved Budget 2025/2026							Actual Audited 2023/24
	Instruction		Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL
	ECS	Grade 1 to 12						
(1) Alberta Education	\$ 802,580	\$ 19,264,315	\$ 2,781,229	\$ 1,436,917	\$ 1,912,132	\$ 88,400	\$ 26,285,573	\$ 25,602,532
(2) Alberta Infrastructure - non remediation	\$ -	\$ -	\$ 1,894,119	\$ -	\$ -	\$ -	\$ 1,894,119	\$ 1,870,818
(3) Alberta Infrastructure - remediation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(4) Other - Government of Alberta	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 402,511	\$ 402,511	\$ 422,982
(5) Federal Government and First Nations	\$ 110,688	\$ 4,703,851	\$ 925,840	\$ -	\$ 315,885	\$ -	\$ 6,056,264	\$ 5,512,544
(6) Other Alberta school authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7) Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(8) Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(9) Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(10) Fees	\$ -	\$ 567,050	\$ -	\$ -	\$ -	\$ 370,000	\$ 937,050	\$ 925,502
(11) Sales of services and products	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ 1,307,297	\$ 1,372,297	\$ 1,470,370
(12) Investment income	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ 180,000	\$ 685,668
(13) Gifts and donations	\$ -	\$ 1,263,848	\$ 2,004	\$ -	\$ -	\$ 125,000	\$ 1,390,852	\$ 2,721,149
(14) Rental of facilities	\$ -	\$ -	\$ 143,000	\$ -	\$ -	\$ -	\$ 143,000	\$ 153,911
(15) Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 108,797
(16) Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(17) Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25
(18) TOTAL REVENUES	\$ 913,268	\$ 25,799,064	\$ 5,746,192	\$ 1,501,917	\$ 2,408,017	\$ 2,393,208	\$ 38,761,666	\$ 39,474,298
EXPENSES								
(19) Certificated salaries	\$ 629,284	\$ 15,730,872			\$ 483,842	\$ -	\$ 16,843,998	\$ 15,452,530
(20) Certificated benefits	\$ 147,947	\$ 3,699,595			\$ 109,637	\$ -	\$ 3,957,179	\$ 3,601,661
(21) Non-certificated salaries and wages	\$ 128,423	\$ 3,495,785	\$ 1,248,322	\$ 777,249	\$ 908,423	\$ 461,900	\$ 7,020,102	\$ 5,984,005
(22) Non-certificated benefits	\$ 43,023	\$ 1,053,676	\$ 339,633	\$ 193,353	\$ 197,529	\$ 126,656	\$ 1,953,870	\$ 1,543,119
(23) SUB - TOTAL	\$ 948,677	\$ 23,979,928	\$ 1,587,955	\$ 970,602	\$ 1,699,431	\$ 588,556	\$ 29,775,149	\$ 26,581,315
(24) Services, contracts and supplies	\$ 18,000	\$ 2,211,600	\$ 2,345,000	\$ 312,500	\$ 422,000	\$ 1,593,694	\$ 6,902,794	\$ 7,168,611
(25) Amortization of supported tangible capital assets	\$ -	\$ 146,660	\$ 2,083,080	\$ 62,145	\$ -	\$ -	\$ 2,291,885	\$ 2,196,500
(26) Amortization of unsupported tangible capital assets	\$ -	\$ 164,730	\$ 301,992	\$ 184,446	\$ -	\$ -	\$ 651,168	\$ 565,317
(27) Amortization of supported ARO tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(28) Amortization of unsupported ARO tangible capital assets	\$ -	\$ -	\$ 17,000	\$ -	\$ -	\$ -	\$ 17,000	\$ 17,099
(29) Accretion expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(30) Supported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(31) Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(32) Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ 41,583
(33) Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(34) Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(35) TOTAL EXPENSES	\$ 966,677	\$ 26,502,918	\$ 6,335,027	\$ 1,529,693	\$ 2,161,431	\$ 2,182,250	\$ 39,677,996	\$ 36,570,425
(36) OPERATING SURPLUS (DEFICIT)	\$ (53,409)	\$ (703,854)	\$ (588,835)	\$ (27,776)	\$ 246,586	\$ 210,958	\$ (916,330)	\$ 2,903,873

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2025/2026	Approved Budget 2024/2025	Actual 2023/2024
FEES			
TRANSPORTATION	\$0	\$0	\$0
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$1,224
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$9,000	\$5,000	\$8,681
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$618,050	\$542,000	\$650,572
ECS enhanced program fees	\$0	\$0	\$0
Activity fees	\$35,000	\$65,000	\$36,499
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$275,000	\$250,000	\$298,073
Non-curricular goods and services	\$0	\$0	\$11,940
Non-curricular travel	\$0	\$0	\$0
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$937,050	\$862,000	\$1,006,989

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Sales of services and products" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2025/2026	Approved Budget 2024/2025	Actual 2023/2024
Cafeteria sales, hot lunch, milk programs	\$25,000	\$50,000	\$24,908
Special events	\$10,000	\$9,000	\$12,850
Sales or rentals of other supplies/services	\$15,000	\$20,000	\$14,955
International and out of province student revenue	\$1,257,297	\$1,271,005	\$1,359,952
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	
Other (describe)	\$0	\$0	
TOTAL	\$1,307,297	\$1,350,005	\$1,412,665

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)

for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS/DEFICITS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2024	\$15,591,400	\$10,618,558	\$0	\$1,659,472	\$306,661	\$1,352,810	\$3,313,371
2024/2025 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$1,500,000			\$1,500,000	\$1,500,000		
Estimated board funded capital asset additions		\$5,531,550		(\$2,371,550)	(\$2,371,550)		(\$3,160,000)
Projected board funded ARO tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted disposal of unsupported ARO tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$2,807,708)		\$2,807,708	\$2,807,708		
Estimated capital revenue recognized - Alberta Education		\$296,498		(\$296,498)	(\$296,498)		
Estimated capital revenue recognized - Alberta Infrastructure		\$1,894,120		(\$1,894,120)	(\$1,894,120)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$65,852		(\$65,852)	(\$65,852)		
Budgeted amortization of ARO tangible capital assets		(\$17,100)		\$17,100	\$17,100		
Budgeted amortization of supported ARO tangible capital assets		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - recognition		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - remediation		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0	\$0	\$0
Estimated reserve transfers (net)				\$0	\$0	\$0	\$0
Estimated assumptions/transfers of operations - capital lease addition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2025	\$17,091,400	\$15,581,770	\$0	\$1,356,260	\$3,449	\$1,352,810	\$153,371
2025/26 Budget projections for:							
Budgeted surplus(deficit)	(\$916,330)			(\$916,330)	(\$916,330)		
Projected board funded tangible capital asset additions		\$1,000,000		(\$846,629)	\$0	(\$846,629)	(\$153,371)
Projected board funded ARO tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted disposal of unsupported ARO tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$2,943,053)		\$2,943,053	\$2,943,053		
Budgeted capital revenue recognized - Alberta Education		\$331,914		(\$331,914)	(\$331,914)		
Budgeted capital revenue recognized - Alberta Infrastructure		\$1,894,119		(\$1,894,119)	(\$1,894,119)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$65,852		(\$65,852)	(\$65,852)		
Budgeted amortization of ARO tangible capital assets		(\$17,000)		\$17,000	\$17,000		
Budgeted amortization of supported ARO tangible capital assets		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - recognition		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - remediation		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$245,000	(\$245,000)	\$0
Projected assumptions/transfers of operations - capital lease addition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2026	\$16,175,070	\$15,913,602	\$0	\$261,469	\$287	\$261,181	\$0

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

		Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2026	31-Aug-2027	30-Aug-2028	31-Aug-2026	31-Aug-2027	30-Aug-2028	31-Aug-2026	31-Aug-2027	30-Aug-2028
Projected opening balance		\$3,449	\$287	\$287	\$1,352,810	\$261,181	\$261,181	\$153,371	\$0	\$0
Projected excess of revenues over expenses (surplus only)	Explanation	\$0	\$0	\$0						
Budgeted disposal of board funded TCA and ARO TCA	Explanation	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	Explanation	\$2,960,053	\$0	\$0		\$0	\$0			
Budgeted capital revenue recognized, including ARO assets amortization	Explanation	(\$2,291,885)	\$0	\$0		\$0	\$0			
Budgeted changes in Endowments	Explanation	\$0	\$0	\$0		\$0	\$0			
Budgeted board funded ARO liabilities - recognition	Explanation	\$0	\$0	\$0		\$0	\$0			
Budgeted board funded ARO liabilities - remediation	Explanation	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	Explanation	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	Unsupported amortization to capital reserves	\$245,000	\$0	\$0	(\$245,000)	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	Techonology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	Grid creep, net salary increases	(\$185,000)	\$0	\$0		\$0	\$0			
Non-recurring non-certificated remuneration	Explanation	(\$660,000)	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	Explanation	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	Explanation	\$0	\$0	\$0		\$0	\$0			
Transportation Expenses	Explanation	\$0	\$0	\$0		\$0	\$0			
Operations & maintenance	Increased insurance costs - unsupported	\$0	\$0	\$0		\$0	\$0			
English language learners	Explanation	\$0	\$0	\$0		\$0	\$0			
System Administration	Explanation	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	Explanation	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	Explanation	\$0	\$0	\$0		\$0	\$0			
Debt repayment	Explanation	\$0	\$0	\$0		\$0	\$0			
POM expenses	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	Explanation	(\$71,330)	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	Explanation	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	Techonology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Costs - Furniture & Equipment	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	Explanation	\$0	\$0	\$0	(\$846,629)	\$0	\$0	(\$153,371)	\$0	\$0
Building leases	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency		\$287	\$287	\$287	\$261,181	\$261,181	\$261,181	\$0	\$0	\$0

Total surplus as a percentage of 2026 Expenses	0.006589768	0.006589768	0.66%
ASO as a percentage of 2026 Expenses	0.66%	0.66%	0.66%

**DETAILS OF RESERVES AND
MAXIMUM OPERATING RESERVE LIMIT EXEMPTION CRITERIA
for the Year Ending August 31, 2025**

This template is designed to provide information about your school jurisdiction's reserves and to assist you in determining if you need to submit a letter requesting an exemption to exceed the maximum limit of Operating Reserves to the Minister. It has been split in to two parts, Part 1: exemptions (Row 21 - 51) and Part 2: transfers between operating and capital reserves (Row 52 - 67).

Complete Part 1 if over 6% in cell B24. Check for flag in cell E27.

Part 1: As per the 2024/25 Funding Manual, a formal request for an exemption to exceed the 2024/25 maximum operating reserve must be approved by the board and submitted to the Minister. If a reserve request to exceed the limit is required, please submit your formal letter by November 30, 2025. This tab should be attached as a supplement to your formal request. School jurisdictions who are projecting their 2024/25 operating reserves to be over their 2024/25 maximum limit, which is based on 6% of school jurisdiction's 2023/24 total expenses, and intend to submit a formal 2024/25 exemption request must complete Section A (if a 2023/24 exemption request was made and Ministerial approved) and Section B, explaining the rationale for an exemption and demonstrating when operating reserves will be drawn down below 6% over the subsequent school years.

Complete Part 2 if projecting transfers between operating and capital reserves.

Part 2: If your school jurisdiction is projecting to transfer between operating and capital reserves for the 2024/25 and/or 2025/26 school year, please complete the section under Row 52. The transfer amounts reported should agree with the 'AOS' tab. Please note that a letter requesting Ministerial approval is required to transfer from Capital to Operating Reserves.

PART 1: EXEMPTIONS

		Amount
Estimated Accumulated Surplus/(Deficit) from Operations as at Aug. 31, 2025		\$ 1,356,260
Less: School Generated Funds in Operating Reserves (from 2023/24 AFS)		\$0
Estimated 2024/25 Operating Reserves	3.71%	\$1,356,260
Maximum 2024/25 Operating Reserve Limit	6.00%	\$ 2,194,226
Estimated 2024/25 Operating Reserves Over Maximum Limit		\$ (837,966)

SECTION A: 2023/24 EXEMPTION REQUEST

Cell E29 reports your school jurisdiction's 2023/24 Ministerial approval exemption amount over your 2023/24 maximum limit.

Cell E30 shows the school year you planned to return below the limit, as per your 2023/24 exemption approval.

If you've been approved for a 2023/24 exemption and will be requesting an exemption for 2024/25, please provide the following details below: Have you followed the drawdown plan from your 2023/24 exemption request? If yes, please outline what has been achieved. Please indicate the \$ figure amounts and initiatives.

If not, please explain any deviations from the original plan and the reasons for the changes.

Not Applicable

Not Applicable

SECTION B: (MAX LIMIT EXEMPTION CRITERIA)

Please provide **detailed rationale** and planned usage for operating reserves in excess of the 2024/25 maximum: \$ (837,966)

Please note that this does not constitute as a Ministerial request for approval. An exemption request letter submitted to the Minister is still required for an exemption for the 2024/25 school year.

Provide a detailed drawdown plan to illustrate how and when the reserve balance will be below 6.0%.

	2025/26	2026/27	2027/28	Additional Comments
Opening operating reserve balance	\$ 1,356,260	\$ 1,356,260	\$ 1,356,260	
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
	\$ 1,356,260	\$ 1,356,260	\$ 1,356,260	
	3.71%	3.71%	3.71%	

PART 2: TRANSFERS BETWEEN OPERATING AND CAPITAL RESERVES

Please report the projected amounts and detailed rationale for transfers between operating reserves and capital reserves for the 2024/25 and 2025/26 school year. The net transfer between operating and capital reserves should agree the amounts reported in the 'AOS' tab. (Note: Ministerial approval is required to transfer from Capital to Operating Reserves):

	2024-25	Detailed Rationale
Projected Transfer from Operating to Capital Reserves (Please enter a negative amount)	\$ -	
Projected Transfer from Capital to Operating Reserves (Please enter a positive amount)	\$ -	
Net Transfer Between Operating and Capital Reserves	\$ -	
	2025-26	Detailed Rationale
Projected Transfer from Operating to Capital Reserves (Please enter a negative amount)	\$ -	
Projected Transfer from Capital to Operating Reserves (Please enter a positive amount)	\$ -	
Net Transfer Between Operating and Capital Reserves	\$ -	

PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS

Budgeted	Actual	Actual
2025/2026	2024/2025	2023/2024
(Note 2)		

Grades 1 to 12Eligible Funded Students:

Grades 1 to 9	1,147	1,175	1,181	Head count
Grades 10 to 12	411	395	470	Head count
Total	1,558	1,570	1,651	Grade 1 to 12 students eligible for base instruction funding from Alberta Education.
Percentage Change	-0.8%	-4.9%		If +/- 3% variance change from 2024/25 budget, please provide explanation here.

Other Students:

Total	315	336	347	Note 3
Total Net Enrolled Students	1,873	1,906	1,998	
Home Ed Students	-	-	-	Note 4
Total Enrolled Students, Grades 1-12	1,873	1,906	1,998	
Percentage Change	-1.7%	-4.6%		

Of the Eligible Funded Students:

Students with Severe Disabilities	32	31	34	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	129	120	139	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	116	125	118	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	15	14	13	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	131	139	131	
Program Hours	950	950	950	Minimum program hours is 475 Hours
FTE Ratio	1.000	1.000	1.000	Actual hours divided by 950
FTE's Enrolled, ECS	131	139	131	
Percentage Change	-5.8%	6.1%		The decline in projected ECS enrolments relates to the high cost of living in the Bow Valley, which makes it harder for young families to live here.

Home Ed Students	-	-	-	Note 4
Total Enrolled Students, ECS	131	139	131	
Percentage Change	-5.8%	6.1%		

Of the Eligible Funded Children:

Students with Severe Disabilities (PUF)	13	11	7	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	-	3	10	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- Budgeted enrolment is to be based on best information available at time of the 2025/2026 budget report preparation.
- Other Grade 1 to 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- Because they are funded separately, Home Education students are not included with total net enrolled students. Home Education Kindergartens, under ECS, do not apply to charter schools.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budget		Actual		Actual		Notes
	2025/2026		2024/2025		2023/2024		
	Total	Union Staff	Total	Union Staff	Total	Union Staff	
CERTIFICATED STAFF							
School Based	138.5	138.5	143.8	143.8	141.5	141.5	Teacher certification required for performing functions at the school level.
Non-School Based	7.0	3.0	6.0	2.0	6.0	2.5	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	145.5	141.5	149.8	145.8	147.5	144.0	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-2.9%		1.6%		-1.4%		If +/- 3% variance change from 2024/25 budget, please provide explanation here.
If an average standard cost is used, please disclose rate:	-		-		-		
Student F.T.E. per certificated Staff	13.78		13.65		14.43		
Certificated Staffing Change due to:							
Please Allocate Below	(4.3)						
Enrolment Change		4.3					
Other Factors							Please explain
Total Change	-	4.3					Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:							
Continuous contracts terminated	-						FTEs
Non-permanent contracts not being renewed	-	-					FTEs
Other (retirement, attrition, etc.)	-	4.3					
Total Negative Change in Certificated FTEs	-	4.3					Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
<u>Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):</u>							
Certificated Number of Teachers							
Permanent - Full time	3.0	122.0	105.0	102.0	99.0	95.0	
Permanent - Part time	-	11.0	7.0	7.0	10.0	10.0	
Probationary - Full time	-	12.0	29.0	29.0	27.0	27.0	
Probationary - Part time	-	-	-	-	2.0	2.0	
Temporary - Full time	1.0	3.0	10.0	9.0	12.0	12.0	
Temporary - Part time	-	3.0	3.0	3.0	5.0	5.0	
NON-CERTIFICATED STAFF							
Instructional - Education Assistants	45.0	45.0	40.6	40.6	42.0	42.0	Personnel support students as part of a multidisciplinary team with teachers and other support personnel to provide meaningful instruction
Instructional - Other non-certificated instruction	26.3	14.9	28.4	15.3	26.8	15.8	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	20.6	16.6	20.6	16.6	21.2	17.2	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	14.0	-	13.0	-	17.0	-	Bus drivers employed, but not contracted
Transportation - Other Staff	2.0	-	2.0	-	2.0	-	Other personnel providing direct support to the transportation of students to and from school other than bus drivers employed
Other	13.4	-	14.4	-	15.0	-	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	121.4	76.6	119.0	72.5	124.0	75.0	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	2.0%		-4.0%		-2.1%		
Explanation of Changes to Non-Certificated Staff:							
<div></div>							
Additional Information							
Are non-certificated staff subject to a collective agreement?	<div><div>yes</div><div></div></div>						
Please provide terms of contract for 2024/25 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.							
<div></div>							
CUPE 4306 has 60 FTEs in the budget. CUPE 37 has 16.6 FTEs in the budget. CUPE 37 collective agreement expired 8/31/24 and is under negotiation. The CUPE 4306 collective agreement is in the process of being							