



Educational Assistant

Canadian Rockies Public Schools is now accepting applications for the following Educational Assistant position for the 2023-2024 school year:

- Full-Time Regular Position

General Responsibilities

- Working one on one or in small groups with students.
- Providing supervision within the classroom, on the playground and during transition periods.
- Assisting with the delivery of regular, adapted or modified student programs in an inclusive classroom setting.
- Working collaboratively with a team that may include teachers, therapists, consultants, educational assistants and parents.
- Implementing student program plans under the direction of a teacher.
- This position may also involve portering, personal care and lifting.

General Qualifications:

- Educational Assistant certificate or post secondary training in a related field of study is preferred.
- Experience working with children with diverse learning needs in an inclusive classroom setting.
- Effective communication skills and the ability to work collaboratively with teachers, consultants, parents, and other educational assistants.
- Proven skills in positive behaviour supports would be considered an asset.
- Training and/or experience in speech and language development would be considered an asset.
- Ability to work in a physically demanding environment that requires a high level of energy would be considered an asset.
- MANDT training and experience with assistive technology would be considered an asset.

Start Date: March 18, 2024

Rate of Pay: Starting at \$22.87 per hour

The working conditions for this position are covered under a collective agreement between the Canadian Rockies School Division and the Canadian Union of Public Employees Local 4306.

Closing date for applications: Until a suitable candidate has been found. First considerations will be given to those who have applied by **Wednesday, March 13, 2024 at 12:00 noon.**

No hard copies or faxes will be accepted. Applicants should indicate the position that they are applying for and include at least 2 references one of which should be a recent supervisor. Please provide both phone numbers and email addresses for references. A Criminal Record Check/Vulnerable Sector Check (current within 3 months) will be required before the successful candidate may start in this position.

Applications will only be accepted electronically by email to hr@crps.ca.

Attention:

Mr. Christopher MacPhee,
Superintendent of Schools

Canadian Rockies Public Schools thanks all applicants; however only those candidates selected for an interview will be contacted.