



Custodian Full Time Regular

Canadian Rockies Public Schools is now accepting applications for the following position for the 2021-2022 school year:

- Custodian (evenings) - 40 hours per week
- Full benefits package through Alberta School Employee Benefit Plan
- This position resides within the CUPE 37 Union

General Duties and Responsibilities:

Custodian responsibilities may differ for Elementary, Middle and High Schools but the main responsibilities are outlined below:

- Strips, waxes and buffs floors when required.
- Sweeps and mops floors.
- Operates mechanical floor cleaning equipment.
- Vacuums rugs.
- Washes windows.
- Washes student desks as required.
- Sanitizes bathrooms.
- Replaces light bulbs.
- Dusts, cleans whiteboards, etc.
- Assists in scheduled tasks (eg. recoating of hardwood floors).
- Dust, polish and arrange furniture.
- Collect litter and dispose of garbage inside buildings and around premises.
- Replenish dispensers.
- Ensures all exits are barrier free.
- Clear school entrances of snow.
- All other duties as assigned by the Custodian Supervisor or School Administration.

General Qualifications:

- Custodial experience, preferable in a school environment.
- Excellent communication skills.
- Ability to work independently and as part of a team.
- Reliable with high integrity and strong work ethic.
- Proactive organizational skills.
- Time management and multitasking abilities.

Start Date: February 28, 2022 or as soon as a suitable candidate has been found.

Hours: Custodian duties are required during the evenings.

Rate of Pay: Starting rate is \$20.32 per hour.

Closing date for applications: Until a suitable candidate is found. Preference will be given to applications received prior to **12:00 pm on February 15, 2022**

The working conditions for this position are covered under a collective agreement between the Canadian Rockies School Division No. 12 and the Canadian Union of Public Employees Local 37.

No hard copies or faxes will be accepted. Applicants should indicate the position that they are applying for and include at least 2 references one of which should be a recent supervisor. Please provide both phone numbers and email addresses for references. A Criminal Record Check/Vulnerable Sector Check (current within 3 months) will be required before the successful candidate may start in this position.

Applications will only be accepted electronically by email to hr@crps.ca.

Attention: Mr. Christopher MacPhee,
Superintendent of Schools

Canadian Rockies Public Schools thanks all applicants; however only those candidates selected for an interview will be contacted