



Summer Program Assistant

Canadian Rockies Public Schools is seeking an experienced and inspired educational leader for the position of Summer Career and Life Management (CALM) 20 Program Assistant.



The ideal candidate will have experience in outdoor pursuits, outdoor experiential learning, and exemplify a dynamic, collaborative style in an environment of positive interaction with all partners. The applicant is required to be onsite during the entirety of the course. The successful applicant will be compensated on a day rate that will be based on experience and certification.

Duties and Responsibilities

1. Support teaching staff during educational activities and lessons.
2. Coordinate with all off-site outdoor activity providers including guest speakers.
3. Provide support and supervision during activities on and off site.
4. Help to create a positive experiential learning environment through team building activities.
5. Participation in the Summer CALM 20 staff orientation day Saturday, June 5th, 2022 at the Outdoor Learning Centre.

Certifications

1. Applicants must have current Wilderness First Aid.
2. Other relevant outdoor certifications and experience will be considered an asset (i.e Paddling Certification/Swift Water Rescue, OCC Field Leader, etc.).

Please indicate your availability of course dates on your cover letter from the following dates:

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|--------------------|-------------------------|
| Summer CALM 20 (1) | June 26 - June 30, 2022 |
| Summer CALM 20 (2) | July 4 - 8, 2022 |
| Summer CALM 20 (3) | July 11 - 15, 2022 |
| Summer CALM 20 (4) | July 18 - 22, 2022 |
| Summer CALM 20 (5) | July 25 - 29, 2022 |
| Summer CALM 20 (6) | August 1 - 5, 2022 |
| Summer CALM 20 (7) | August 8 - 12, 2022 |
| Summer CALM 20 (8) | August 15 - 19, 2022 |
| Summer CALM 20 (9) | August 22 - 26, 2022 |

Submit cover letter, resume and two references marked "**Summer CALM 20 Assistant**" no later than **12:00 p.m. on January 21, 2022** to:

Attention: Mr. Christopher MacPhee,
Superintendent of Schools

Applications will only be accepted electronically by email to hr@crps.ca. No hard copies or faxes will be accepted.

We thank all applicants for their interest; however only candidates selected for an interview will be contacted.