

Minutes of the regular meeting of the Board of Trustees of Canadian Rockies School Division held on Wednesday, June 23, 2021 at 7:00 p.m.

The meeting was held via Google Meet. The meeting was recorded and is available for viewing on the district website.

The decision to hold a virtual meeting was to be in compliance with AHS directives. Public board meetings will be held in this same format unless the AHS directives are removed. CRPS is following these AHS directives to ensure that we are in no way contributing to the spread of COVID-19 in the communities we serve.

**Trustees Present:**

C. Picard (Chair), A. Rheume (Vice Chair), J. Smith, S. Rowed, L. Sunderland

**Administration and Staff:**

C. MacPhee, Superintendent  
D. McKibbin, Deputy Superintendent  
M. Guindon, Secretary Treasurer  
S. Greene, Director of Technology, Learning and Facilities  
V. Parsons-Pack - Manager Human Resources  
N. Dack-Doi, Principal, Exshaw School  
C. Rogers, Principal, CCHS, BCHS and Alpenglow  
B. Wityshyn, Principal, ERS  
N. Skwara, Assistant Principal, ERS  
N. Trottier, Principal, BES  
N. Miles, Principal, LGMS  
D. Larson, Instructional Lead Teacher  
C. Mueller, Transportation Manager  
J. Bowes, Executive Assistant

**Recorder**

**1. Call to Order**

The Chair called the meeting to order at 7:00 p.m. with a quorum of trustees present and called for any additions, deletions or changes to the agenda.

**2. Approval of Agenda**

Motion: J. Smith

That the agenda be approved as presented

Carried

**3. Presentations - No presentation at this time**

**4. Approval of Minutes**

Agenda

582-2021

#### **4.1 [Regular Meeting](#)**

Regular Mtg Minutes 583-2021

Motion: A. Rheume

That the minutes of the May 26, 2021 Regular Meeting be approved as presented.

Carried

#### **5. Action Items**

##### **5.1 Trustee Election 2021**

###### **5.1.1 [Joint Election Agreement](#)**

Joint Election Agreement 584-2021

Motion: A. Rheume

Be it resolved that the Board enter into agreements to conduct the October 2021 election with the following elected authorities as per Sections 2 (2) and 3 (1) of the Local Authorities Election Act:

Town of Banff  
Town of Canmore  
Municipal District of Bighorn  
Kananaskis Improvement District  
Improvement District No. 9

###### **5.1.2 [Modified Voting Procedure Bylaw 2021-1](#)**

Modified Voting Procedure 1st Rdg 585-2021

Motion: S. Rowed

That Bylaw #2021-1 to adopt a modified voting procedure be presented for a first reading

Carried

Modified Voting Procedure 2nd Rdg 586-2021

Motion: L. Sunderland

That Bylaw #2021-1 to adopt a modified voting procedure be presented for a second reading

Carried

Modified Voting Procedure 3rd Rdg 587-2021

Motion: S. Rowed

That Bylaw #2021-1 to adopt a modified voting procedure be presented for a third reading and finally passed.

Carried

###### **5.1.3 [Returning Officer and Substitute Returning Officer](#)**

Returning /Substitute Returning Officers 588-2021

Motion: J. Smith

That the Board approve the appointment of Mike Guindon as Returning Officer and to appoint Executive Assistant Jackie Bowes as Substitute Returning Officer for the 2021 School Board Election being held on October 18, 2021.

Carried

## **5.2** [2021-2022 Board of Trustees - Meetings/Conference Dates](#)

2021-22 Mtg/Conf Dates 589-2021

Motion: J. Smith

That the Board accept the proposed 2021-2022 meeting dates for the Public School Board Meetings, Committee of the Whole, Organizational Meeting, Council of Councils Meetings, Strategic Plan and Board Retreats, with the option of rescheduling any dates as necessary. Also noted are the tentative dates for the ASBA and PSBAA Spring and Fall conferences.

## **5.3** [Board of Trustees Governance Training](#)

Governance Training 590-2021

Motion: L. Sunderland

The Board approve that, following the election on October 18, 2021, Dr. Tom Thompson, former President of Olds College, be contacted to facilitate Governance training for the Board of Trustees. The tentative dates set for the training will be October 23 and 24, 2021.

## **5.4** [Locally Developed Courses](#)

Locally Developed Courses 591-2021

Motion: A. Rheume

Be it resolved that the Board approves reacquiring the following Locally Developed Courses:

Painting (2019) 35-5 (Acquire from Calgary School Division)

Ukulele/Guitar 15-3 (Acquire from Westmount Charter School)

Water Experience 15-3, 25-3, 35-3 (Acquire from Grande Yellowhead School Division)

Winter Travel 15-3, 25-3, 35-3 (Acquire from Grande Yellowhead School Division)

Carried

## **5.5** [Central Board Office - Summer Hours](#)

CBO Summer Hours 592-2021

Motion: J. Smith

That the Board, consistent with the practice of other Alberta school districts and in keeping with the modified summer hours taken at the CRPS Central Office in past years, approve the 2021 summer hours for the CRPS Central Board Office as presented.

Carried

## **6. Information / Discussion**

### **6.1** [Superintendent Report](#)

### **6.2** [Deputy Superintendent Report](#)

## **7. Board Items**

### **7.1 Board Highlights**

- [Kindergarten Welcome Videos](#)
- Board Governance Training
- Trustee Election 2021
- Virtual Summer School and Virtual Summer CALM

- Central Board Office Summer Hours

## **7.2 Correspondence - No correspondence at this time**

### **7.3 Trustee Reports**

#### **7.3.1 C. Picard**

- PSBAA Governance Session
- PSBAA Spring General Assembly
- ASBA Spring General Meeting
- Council of Councils Meeting
- Virtual Speech for CCHS Graduation
- Strategic Planning Session - July 7

#### **7.3.2 A. Rheaume**

- ASBA Zone 5 Meeting
- ASBA Spring General Meeting
- Council of Councils Meeting
- Committee of the Whole Meeting
- BCHS Graduation - June 29th
- Strategic Planning Session - July 7th

#### **7.3.3 J. Smith**

- PSBAA Governance Session
- PSBAA Spring General Assembly
- ASBA Spring General Meeting
- Council of Councils Meeting
- TEBA
- Exshaw School - Virtual Grade 8 Graduation
- Strategic Planning Session - July 7th

#### **7.3.4 L. Sunderland**

- Strategic Plan Initial Review
- BES Council and AGM
- Committee of the Whole Meeting
- Council of Councils Meeting
- Strategic Planning Session - July 7th

#### **7.3.5 S. Rowed**

- PSBAA Governance Session
- PSBAA Spring General Assembly
- ASBA Spring General Meeting
- Council of Councils Meeting
- Committee of the Whole Meeting
- Strategic Planning Session - July 7th

## **8. Questions - No questions at this time**

**9. In Camera - No In Camera at this time**

Adjourn

593--2021

**10: Adjournment**

Motion: L. Sunderland

That the meeting adjourn at 8:23 p.m.

Carried



---

Carol Picard, Chair  
Board of Trustees



---

Mike Guindon, Secretary - Treasurer  
Canadian Rockies School Division