

Minutes of the regular meeting of the Board of Trustees of Canadian Rockies School Division held on Wednesday, May 26, 2021 at 7:00 p.m.

The meeting was held via Google Meet. The meeting was recorded and is available for viewing on the district website.

The decision to hold a virtual meeting was to be in compliance with AHS directives. Public board meetings will be held in this same format unless the AHS directives are removed. CRPS is following these AHS directives to ensure that we are in no way contributing to the spread of COVID-19 in the communities we serve.

**Trustees Present:**

A. Rheume (Vice Chair), J. Smith, S. Rowed, L. Sunderland  
C. Picard (Chair) - absent

**Administration and Staff:**

C. MacPhee, Superintendent  
D. McKibbin, Deputy Superintendent  
M. Guindon, Secretary Treasurer  
L. Blackstock, Director of Learning Services  
S. Greene, Director of Technology, Learning and Facilities  
V. Parsons-Pack - Manager Human Resources  
N. Dack-Doi, Principal, Exshaw School  
C. Rogers, Principal, CCHS, BCHS and Alpenglow  
B. Wityshyn, Principal, ERS  
N. Trottier, Principal, BES  
N. Miles, Principal, LGMS  
D. Larson, Instructional Lead Teacher  
C. Mueller, Transportation Manager  
J. Bowes, Executive Assistant

**Recorder**

**1. Call to Order**

The Chair called the meeting to order at 7:02 p.m. with a quorum of trustees present and called for any additions, deletions or changes to the agenda.

**2. Approval of Agenda**

Motion: S. Rowed

That the agenda be approved as presented

Carried

**3. Presentations - No Presentation at this time**

**4. Approval of Minutes**

Agenda

571-2021

**4.1** [Regular Meeting](#)

Regular Mtg Minutes 572-2021

Motion: J. Smith

That the minutes of the April 21, 2021 Regular Meeting be approved as presented.

Carried

**5. Action Items**

**5.1** [2021-2022 Budget Report](#)

2021-2022 Budget 573-2021

Motion: L. Sunderland

That the Board approves the 2021-2022 Budget Year Ending August 31, 2022 as presented

**5.2** [Superintendent Evaluation Report](#)

Superintendent Evaluation 574-2021

Motion: S. Rowed

That the Board approves the CEO Superintendent Evaluation Report as presented.

**5.3** [Bank Borrowing Resolution](#)

Bank Borrowing Resolution 575-2021

Motion: J. Smith

That the Board approves a Borrowing Resolution to borrow up to 2 million dollars on a revolving basis in accordance with the standard form, a copy of which is attached hereto and forms part of these Minutes

**5.4** [Four Year Education Plan](#)

Four Year Education Plan 576-2021

Motion: J. Smith

That the Board approves the 2021-2025 Four Year Education Plan

**5.5** [Locally Developed Courses](#)

Locally Developed Courses 577-2021

Motion: S. Rowed

That the Board approves re-acquiring the Locally Developed Courses as presented.

**6. Information / Discussion**

**6.1** [Superintendent Report](#)

**6.2** [Deputy Superintendent Report](#)

**6.3** [Board Self-Evaluation Report](#)

**7. Board Items**

**7.1 Board Highlights**

- 2021-2022 Budget
- Four-Year Education Plan
- Website Redesign
- International Student Program Homestays

## **7.2 Correspondence - No Correspondence at this Time**

### **7.3 Trustee Reports**

#### **7.3.1 C. Picard (absent)**

#### **7.3.2 A. Rheume**

- Zone 5
- Committee of the Whole
- Superintendent Evaluation and Board Self-Evaluation
- LGMS Lands Meeting

#### **7.3.3 J. Smith**

- Superintendent Evaluation and Board Self-Evaluation
- TEBA Update
- Guest speaker for Exshaw Grade 6 class
- Juror for BCCF Endowment Fund for Lafarge Scholarship
- PSBAA Bylaw Review
- PSBAA PD
- LGMS Lands Meeting

#### **7.3.4 L. Sunderland**

- Superintendent Evaluation and Board Self-Evaluation
- Committee of the Whole
- LGMS Lands Meeting

#### **7.3.5 S. Rowed**

- Superintendent Evaluation and Board Self-Evaluation
- LGMS Lands Meeting
- Committee of the Whole
- PSBAA Bylaw Review
- PSBAA PD

## **8. Questions - No Questions at this Time**

### **9. In Camera**

In-Camera 578-2021

Motion: S. Rowed

That the Board go in camera at 8:43 p.m.

Carried

Trustee Sunderland absented himself at 10:11 p.m.

Out-of-Camera 579-2021

Motion: J. Smith

That the Board move out of camera at 10:12 p.m.

Carried

Employee Compensation 580-2021

Motion: J. Smith

That the Board approve the compensation for employee #10954

Carried

**10: Adjournment**

Adjourn

581--2021

Motion: J. Smith

That the meeting adjourn at 10:13 p.m.

Carried



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Carol Picard, Chair  
Board of Trustees



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Mike Guindon, Secretary - Treasurer  
Canadian Rockies School Division