

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2022**

[Education Act, Sections 139(2)(b) and 244]

3065 The Canadian Rockies School Division

Legal Name of School Jurisdiction

618 7th Avenue Canmore AB AB T1W 2H5; 403-679-2242; mike.guindon@crps.ca

Contact Address, Telephone & Email Address

BOARD CHAIR

Carol Picard

Name

"Original Signed"

Signature

SUPERINTENDENT

Mr. Chris MacPhee

Name

"Original Signed"

Signature

SECRETARY TREASURER or TREASURER

Mr. Michel (Mike) Guindon

Name

"Original Signed"

Signature

**Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on**

May 26, 2021

Date

c.c. Alberta Education
c/o Jianan Wang, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5
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15	Color coded cells:								
16		blue cells: require the input of data/descriptors wherever applicable.					grey cells: data not applicable - protected		
17							white cells: within text boxes REQUIRE the input of points and data.		
18		green cells: populated based on information previously submitted					yellow cells: to be completed when yellow only.		
19									
20	HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2021/2022 BUDGET REPORT								
21	The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into								
22	consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year								
23	Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will								
24	support the jurisdiction's plans.								
25	<u>Budget Highlights, Plans & Assumptions:</u>								
26									
27									
28	- Assumption that costs associated to COVID will continue into the new school year and this budget takes this into account								
29	- Alberta Education delayed applying certain elements of the new funding model (WMA) which allows the school board to staff to the same levels, this provides stability in the school system								
30	while the COVID-19 Pandemic concerns subsidies and reduces impacts on the school division.								
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37	<u>Significant Business and Financial Risks:</u>								
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41	- COVID introduces another variable that is inherently more unpredictable in nature than any other variable which makes the budget process more complex								
42	- Determining the outcome of the 21-22 fiscal year due to the COVID factor when trying to maximize available resources is a difficult balancing act								
43	- One significant risk is the uncertainty of enrolments; if they will return to prior levels before the COVID element had an impact on the tourism industry in the Bow Valley.								
44	- With the weighted moving average we are cautiously optimistic that enrolments will return to prior levels to reverse the trend of declining enrolment that COVID had with our division.								
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BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2021/2022	Approved Budget 2020/2021	Actual Audited 2019/2020
REVENUES			
Government of Alberta	\$ 23,965,309	\$23,767,956	\$22,389,788
Federal Government and First Nations	\$ 3,511,190	\$4,190,942	\$4,496,969
Out of province authorities	\$ -	\$0	\$0
Alberta Municipalities-special tax levies	\$ -	\$0	\$0
Property taxes	\$ -	\$0	\$0
Fees	\$ 1,101,500	\$1,101,500	\$819,906
Sales of services and products	\$ 283,300	\$305,000	\$1,949,206
Investment income	\$ 100,000	\$100,000	\$166,576
Gifts and donations	\$ 396,150	\$178,500	\$251,591
Rental of facilities	\$ 85,000	\$85,000	\$87,319
Fundraising	\$ 300,000	\$300,000	\$186,951
Gains on disposal of capital assets	\$ -	\$0	\$2,700
Other revenue	\$ 60,000	\$0	\$8,847
TOTAL REVENUES	\$29,802,449	\$30,028,898	\$30,359,853
EXPENSES			
Instruction - Pre K	\$ -	\$0	\$0
Instruction - K to Grade 12	\$ 20,546,053	\$21,366,931	\$20,250,283
Operations & maintenance	\$ 4,960,428	\$4,731,572	\$5,556,668
Transportation	\$ 1,320,785	\$1,392,780	\$1,083,175
System Administration	\$ 1,766,399	\$1,602,645	\$1,530,606
External Services	\$ 1,409,033	\$1,395,733	\$2,017,098
TOTAL EXPENSES	\$30,002,698	\$30,489,661	\$30,437,830
ANNUAL SURPLUS (DEFICIT)	(\$200,249)	(\$460,763)	(\$77,977)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2021/2022	Approved Budget 2020/2021	Actual Audited 2019/2020
EXPENSES			
Certificated salaries	\$ 13,604,938	\$14,290,465	\$13,873,988
Certificated benefits	\$ 3,088,211	\$3,102,853	\$3,081,368
Non-certificated salaries and wages	\$ 4,569,017	\$4,486,061	\$4,067,191
Non-certificated benefits	\$ 1,060,542	\$920,850	\$954,011
Services, contracts, and supplies	\$ 5,322,057	\$5,491,389	\$5,950,759
Capital and debt services			
Amortization of capital assets			
Supported	\$ 1,980,200	\$1,852,661	\$1,922,228
Unsupported	\$ 357,233	\$324,882	\$354,181
Interest on capital debt			
Supported	\$ -	\$0	\$17,819
Unsupported	\$ -	\$0	\$0
Other interest and finance charges	\$ 20,500	\$20,500	\$32,337
Losses on disposal of capital assets	\$ -	\$0	\$183,948
Other expenses	\$ -	\$0	\$0
TOTAL EXPENSES	\$30,002,698	\$30,489,661	\$30,437,830

BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31

REVENUES		Approved Budget 2021/2022									Actual Audited 2019/20										
		Instruction				Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL										
		Pre K	Third Year K- Severe	Moderate Language Delay (Code 48)	K - Grade 12																
(1)	Alberta Education	\$	-	\$	-	\$	-	\$	16,843,228	\$	2,017,708	\$	1,168,283	\$	1,453,689	\$	175,000	\$	21,657,908	\$	20,068,780
(2)	Alberta Infrastructure	\$	-	\$	-	\$	-	\$	-	\$	1,913,168	\$	-	\$	-	\$	-	\$	1,913,168	\$	1,842,484
(3)	Other - Government of Alberta	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	394,233	\$	394,233	\$	401,254
(4)	Federal Government and First Nations	\$	-	\$	-	\$	-	\$	2,618,026	\$	658,628	\$	-	\$	234,536	\$	-	\$	3,511,190	\$	4,496,969
(5)	Other Alberta school authorities	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	77,270
(6)	Out of province authorities	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
(7)	Alberta municipalities-special tax levies	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
(8)	Property taxes	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
(9)	Fees	\$	-	\$	-	\$	-	\$	740,000	\$	-	\$	-	\$	-	\$	361,500	\$	1,101,500	\$	819,906
(10)	Sales of services and products	\$	-	\$	-	\$	-	\$	-	\$	-	\$	195,000	\$	-	\$	88,300	\$	283,300	\$	1,949,206
(11)	Investment income	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	100,000	\$	-	\$	100,000	\$	166,576
(12)	Gifts and donations	\$	-	\$	-	\$	-	\$	306,150	\$	-	\$	-	\$	-	\$	90,000	\$	396,150	\$	251,591
(13)	Rental of facilities	\$	-	\$	-	\$	-	\$	-	\$	85,000	\$	-	\$	-	\$	-	\$	85,000	\$	87,319
(14)	Fundraising	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	300,000	\$	300,000	\$	186,951
(15)	Gains on disposal of tangible capital assets	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,700
(16)	Other revenue	\$	-	\$	-	\$	-	\$	60,000	\$	-	\$	-	\$	-	\$	-	\$	60,000	\$	8,847
(17)	TOTAL REVENUES	\$	-	\$	-	\$	-	\$	20,567,404	\$	4,674,504	\$	1,363,283	\$	1,788,225	\$	1,409,033	\$	29,802,449	\$	30,359,853
EXPENSES																					
(18)	Certificated salaries	\$	-	\$	-	\$	-	\$	13,151,241					\$	453,697	\$	-	\$	13,604,938	\$	13,873,988
(19)	Certificated benefits	\$	-	\$	-	\$	-	\$	3,036,943					\$	51,268	\$	-	\$	3,088,211	\$	3,081,368
(20)	Non-certificated salaries and wages	\$	-	\$	-	\$	-	\$	1,897,791	\$	959,544	\$	680,847	\$	694,087	\$	336,748	\$	4,569,017	\$	4,067,191
(21)	Non-certificated benefits	\$	-	\$	-	\$	-	\$	482,414	\$	220,695	\$	131,608	\$	144,440	\$	81,385	\$	1,060,542	\$	954,011
(22)	SUB - TOTAL	\$	-	\$	-	\$	-	\$	18,568,389	\$	1,180,239	\$	812,455	\$	1,343,492	\$	418,133	\$	22,322,708	\$	21,976,558
(23)	Services, contracts and supplies	\$	-	\$	-	\$	-	\$	1,767,100	\$	1,778,900	\$	382,750	\$	402,407	\$	990,900	\$	5,322,057	\$	5,950,759
(24)	Amortization of supported tangible capital assets	\$	-	\$	-	\$	-	\$	67,031	\$	1,913,169	\$	-	\$	-	\$	-	\$	1,980,200	\$	1,922,228
(25)	Amortization of unsupported tangible capital assets	\$	-	\$	-	\$	-	\$	143,533	\$	88,120	\$	125,580	\$	-	\$	-	\$	357,233	\$	354,181
(26)	Supported interest on capital debt	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	17,819
(27)	Unsupported interest on capital debt	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
(28)	Other interest and finance charges	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	20,500	\$	-	\$	20,500	\$	32,337
(29)	Losses on disposal of tangible capital assets	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	183,948
(30)	Other expense	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
(31)	TOTAL EXPENSES	\$	-	\$	-	\$	-	\$	20,546,053	\$	4,960,428	\$	1,320,785	\$	1,766,399	\$	1,409,033	\$	30,002,698	\$	30,437,830
(32)	OPERATING SURPLUS (DEFICIT)	\$	-	\$	-	\$	-	\$	21,351	\$	(285,924)	\$	42,498	\$	21,826	\$	-	\$	(200,249)	\$	(77,977)

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2021/2022	Approved Budget 2020/2021	Actual 2019/2020
FEES			
TRANSPORTATION	\$0	\$0	\$0
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$130,000	\$130,000	\$147,807
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$6,500	\$6,500	\$6,623
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$295,000	\$295,000	\$201,998
ECS enhanced program fees	\$0	\$0	\$0
ACTIVITY FEES	\$130,000	\$130,000	\$118,855
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$540,000	\$540,000	\$344,623
Non-curricular goods and services	\$0	\$0	\$0
NON-CURRICULAR TRAVEL	\$0	\$0	\$0
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$1,101,500	\$1,101,500	\$819,906

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Sales of services and products" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.		Approved Budget 2021/2022	Approved Budget 2020/2021	Actual 2019/2020
Cafeteria sales, hot lunch, milk programs		\$40,000	\$40,000	\$37,215
Special events		\$0	\$0	\$0
Sales or rentals of other supplies/services		\$20,000	\$20,000	\$19,999
International and out of province student revenue		\$0	\$0	\$1,457,730
Adult education revenue		\$0	\$0	\$0
Preschool		\$0	\$0	\$0
Child care & before and after school care		\$0	\$0	\$0
Lost item replacement fees		\$0	\$0	\$0
Other (describe) Other (Describe)		\$0	\$0	\$0
Other (describe) Other (Describe)		\$0	\$0	\$0
Other (describe) Other (Describe)		\$0	\$0	\$0
Other (describe) Other sales (describe here)		\$0	\$0	
Other (describe) Other sales (describe here)		\$0	\$0	
TOTAL		\$60,000	\$60,000	\$1,514,944

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2020	\$6,725,092	\$4,192,724	\$0	\$1,537,161	\$534,350	\$1,002,810	\$995,208
2020/2021 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$1,500,000			\$1,500,000	\$1,500,000		
Estimated board funded capital asset additions		\$1,400,000		(\$1,200,000)	(\$1,200,000)	\$0	(\$200,000)
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$2,276,409)		\$2,276,409	\$2,276,409		
Estimated capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Estimated capital revenue recognized - Alberta Infrastructure		\$1,922,228		(\$1,922,228)	(\$1,922,228)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				(\$200,000)	(\$200,000)	\$0	\$200,000
Estimated assumptions/transfers of operations - capital lease addit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2021	\$8,225,092	\$5,238,543	\$0	\$1,991,342	\$988,531	\$1,002,810	\$995,208
2021/22 Budget projections for:							
Budgeted surplus(deficit)	(\$200,249)			(\$200,249)	(\$200,249)		
Projected board funded capital asset additions		\$350,000		(\$150,000)	(\$150,000)	\$0	(\$200,000)
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$2,337,433)		\$2,337,433	\$2,337,433		
Budgeted capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Budgeted capital revenue recognized - Alberta Infrastructure		\$1,980,200		(\$1,980,200)	(\$1,980,200)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				(\$250,000)	(\$250,000)	\$0	\$250,000
Projected assumptions/transfers of operations - capital lease addit	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2022	\$8,024,843	\$5,231,310	\$0	\$1,748,326	\$745,515	\$1,002,810	\$1,045,208

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

		Unrestricted Surplus Usage			Operating Reserves Usage			Year Ended		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2022	31-Aug-2023	30-Aug-2024	31-Aug-2022	31-Aug-2023	30-Aug-2024	31-Aug-2022	31-Aug-2023	30-Aug-2024
Projected opening balance		\$988,531	\$745,515	\$802,748	\$1,002,810	\$1,002,810	\$1,002,810	\$995,208	\$1,045,208	\$1,245,208
Projected excess of revenues over expenses (surplus only)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	Explanation - add'l space on AOS3 / AOS4	\$2,337,433	\$2,337,433	\$2,337,433		\$0	\$0			
Budgeted capital revenue recognized	Explanation - add'l space on AOS3 / AOS4	(\$1,980,200)	(\$1,980,200)	(\$1,980,200)		\$0	\$0			
Budgeted changes in Endowments	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	Unsupported amortization to capital reserves	(\$250,000)	(\$200,000)	(\$200,000)	\$0	\$0	\$0	\$250,000	\$200,000	\$200,000
Projected assumptions/transfers of operations	Techonology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	Grid creep, net salary increases	(\$125,249)	\$0	\$0		\$0	\$0			
Non-recurring non-certificated remuneration	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Transportation Expenses	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Operations & maintenance	Increased insurance costs - unsupported	(\$75,000)	\$0	\$0		\$0	\$0			
English language learners	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
System Administration	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Debt repayment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
POM expenses	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	Techonology asset renewal	(\$150,000)	(\$100,000)	(\$125,000)	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Costs - Furniture & Equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	Reallocate to Row 41-48 or Describe Asset	\$0	\$0	\$0	\$0	\$0	\$0	(\$200,000)	\$0	\$0
Building leases	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency		\$745,515	\$802,748	\$834,981	\$1,002,810	\$1,002,810	\$1,002,810	\$1,045,208	\$1,245,208	\$1,445,208

Total surplus as a percentage of 2020 Expenses	9.31%	10.17%	10.94%
ASO as a percentage of 2020 Expenses	5.83%	6.02%	6.13%

PROJECTED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS (ASO)
for the Year Ending August 31

	Amount	Detailed explanation to the Minister for the purpose of using ASO
Estimated Operating Surplus (Deficit) Aug. 31, 2022	\$ (200,249)	
PLEASE ALLOCATE IN BLUE CELLS BELOW	(200,249)	
Estimated Operating Deficit Due to:		
COVID cleaning supplies	\$75,000	
Supplementary funds to cover substitute costs related to COVID	\$125,249	
Description 3 (fill only your board projected an operating deficit)	\$0	
Description 4 (fill only your board projected an operating deficit)	\$0	
Description 5 (fill only your board projected an operating deficit)	\$0	
Description 6 (fill only your board projected an operating deficit)	\$0	
Description 7 (fill only your board projected an operating deficit)	\$0	
Subtotal, access of operating reserves to cover operating deficit	200,249	
Projected board funded Tangible Capital Assets additions using both unrestricted surplus and operating reserves	150,000	
Budgeted disposal of unsupported Tangible capital Assets	-	
Budgeted amortization of board funded Tangible Capital Assets	(357,233)	
Budgeted unsupported debt principal repayment	-	
Projected net transfer to (from) Capital Reserves	250,000	
Total projected amount to access ASO in 2021/22	\$ 243,016	

Total amount approved by the Minister

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2021/2022 (Note 2)	Actual 2020/2021	Actual 2019/2020	Notes
Kindergarten, and Grades 1 to 12				
Eligible Funded Students:				
Kindergarten	144	154	148	Head count
Kindergarten program hours	950	950	950	Minimum: 475 hours
Kindergarten FTE's Enrolled	72	77	74	0.5 times Head Count
Grades 1 to 9	1,247	1,237	1,298	Head count
Grades 10 to 12 - 1st, 2nd & 3rd year	393	374	383	Head count
Grades 10 to 12 - 4th year	-	-	-	Head count
Grades 10 to 12 - 4th year FTE	-	-	-	0.5 times Head Count
Grades 10 to 12 - 5th year	-	-	-	Head count
Grades 10 to 12 - 5th year FTE	-	-	-	0.25 times Head Count
Total FTE	1,712	1,688	1,755	K- Grade 12 students eligible for base instruction funding from Alberta Education.
Percentage Change and VA for change > 3% or < -3%	1.4%	-3.8%		
Other Students:				
Total	206	282	333	Note 3
Total Net Enrolled Students	1,918	1,970	2,088	
Home Ed Students	-	-	-	Note 4
Total Enrolled Students, Kindergarten, and Grades 1-12	1,918	1,970	2,088	
Percentage Change	-2.6%	-5.7%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	33	35	36	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	122	120	141	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
Students with Third Year K-Severe	-	-	-	FTE of students with third year kindergarten disabilities as reported by the board via PASI.
Students with Moderate Language Delay (Code 48)	-	-	-	FTE of students with moderate language code 48 delay disabilities as reported by the board via PASI.
Pre - Kindergarten (Pre - K)				
Eligible Funded Children	-	-	-	Children between the age of 2 years 8 months and 4 years 8 months.
Other Children	-	-	-	Children between the age of 2 years 8 months and 4 years 8 months.
Total Enrolled Children - Pre - K	-	-	-	
Program Hours	-	-	-	Minimum: 400 Hours
FTE Ratio	-	-	-	Actual hours divided by 800
FTE's Enrolled, Pre - K	-	-	-	
Percentage Change and VA for change > 3% or < -3%	0.0%	0.0%		
Of the Eligible Funded Children:				
Students with Severe Disabilities (PUF)	-	-	-	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	-	-	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2021/2022 budget report preparation.				
3) Other K to Grade 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
4) Because they are funded separately, Home Education students are not included with total net enrolled students.				

PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL

	Budget 2021/22		Actual 2020/21		Actual 2019/20		Notes
	Total	Union Staff	Total	Union Staff	Total	Union Staff	
CERTIFICATED STAFF							
School Based	128	128	136	136	136	136	Teacher certification required for performing functions at the school level.
Non-School Based	5	5	5	-	5	-	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	132.7	132.7	141.4	136.4	141.3	136.0	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage Change and VA for change > 3% or < -3%	-6.2%		0.1%		-6.1%		
If an average standard cost is used, please disclose rate:	-		-		-		
Student F.T.E. per certificated Staff	14.45365486		13.9		14.8		
Certificated Staffing Change due to:							
	(8.7)						
Enrolment Change	(9)		If negative change impact, the small class size initiative is to include any/all teachers retained.				
Other Factors	-	-	Descriptor (required):				
Total Change	(8.7)	-	Year-over-year change in Certificated FT Year-over-year change in Certificated FTE				
Breakdown, where total change is Negative:							
Continuous contracts terminated	-	-	FTEs				
Non-permanent contracts not being renewed	9	-	FTEs				
Other (retirement, attrition, etc.)	-	-	Descriptor (required):				
Total Negative Change in Certificated FTEs	9.0	-	Breakdown required where year-over-ye Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.				
Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):							
Certificated Number of Teachers							
Permanent - Full time	107	102	120	115	112		
Permanent - Part time	11	11	10	10	9		
Probationary - Full time	8	8	7	7	30		
Probationary - Part time	3	3	2	2	5		
Temporary - Full time	7	7	9	9	11		
Temporary - Part time	1	1	9	9	-		
NON-CERTIFICATED STAFF							
Instructional - Education Assistants	37	37	34	34	34	-	Personnel support students as part of a multidisciplinary team with teachers and other other support personnel to provide meaningful instruction
Instructional - Other non-certificated instruction	19	16	17	15	17	-	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	22	18	17	12	19	-	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	17	-	17	-	17	-	Bus drivers employed, but not contracted
Transportation - Other Staff	3	-	3	-	3	-	Other personnel providing direct support to the transportation of students to and from school other than bus drivers employed
Other	10	2	15	2	15	-	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	106.9	72.1	102.8	63.0	104.4	-	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	4.0%		-1.5%		2.4%		
Explanation of Changes to Non-Certificated Staff:	In Operations & Maintenance staffing adjustments where made to reflect additional cleaning requirements. In the Education Assistants we increase FTE to address the need anticipated in the classroom						
Additional Information	Are non-certificated staff subject to a collective agreement?						
			Please provide terms of contract for 2020/21 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.				