

Online Registration-How To Register!

Go to [CRPS Registration](#) on our website:



REGISTRATION

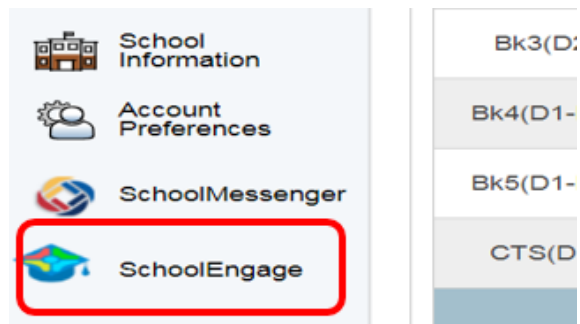
For ***EXISTING FAMILIES*** in CRPS who have a Parent Portal Account:



For **EXISTING CRPS** Students
CLICK HERE TO REGISTER
Log into your existing
SchoolEngage account
through your Powerschool
parent portal

Sign into your existing Parent Portal account (<https://powerschool.crps.ca/public/>). Once you have signed in to Parent Portal, look at the bottom left hand side in your menu to find the SchoolEngage Tab.

PowerSchool
Student and Parent Sign In
Sign In Create Account
Username
Password
Forgot Username or Password?
Sign In



Once you click on  go to Page 3- **Let's Get Registered!**

For **NEW FAMILIES** to CRPS:

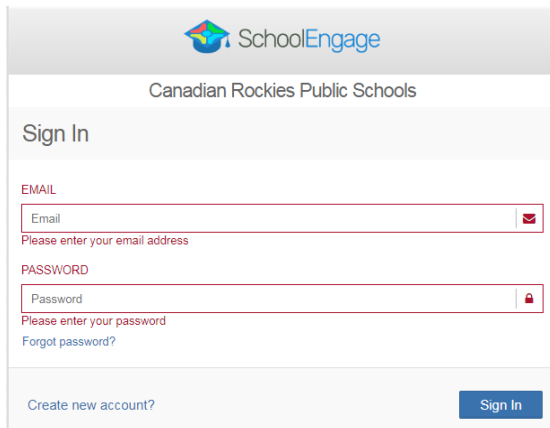


For **NEW CRPS** Students
or Students from **Outside
the District**

CLICK HERE TO REGISTER

Create a new SchoolEngage
account or sign into your existing
SchoolEngage account to register
for a course.

Create a new account or sign in if you have already created an account. (crps.schoolengage.ca)
If families are returning to register (for example your child was previously registered with CRPS 2 yrs. Ago), proceed by typing in your email address. You will then get a message that says 'Email address already exists'. Click on 'Forgot Password' and it will reset your password. You will now be able to sign in to School Engage.

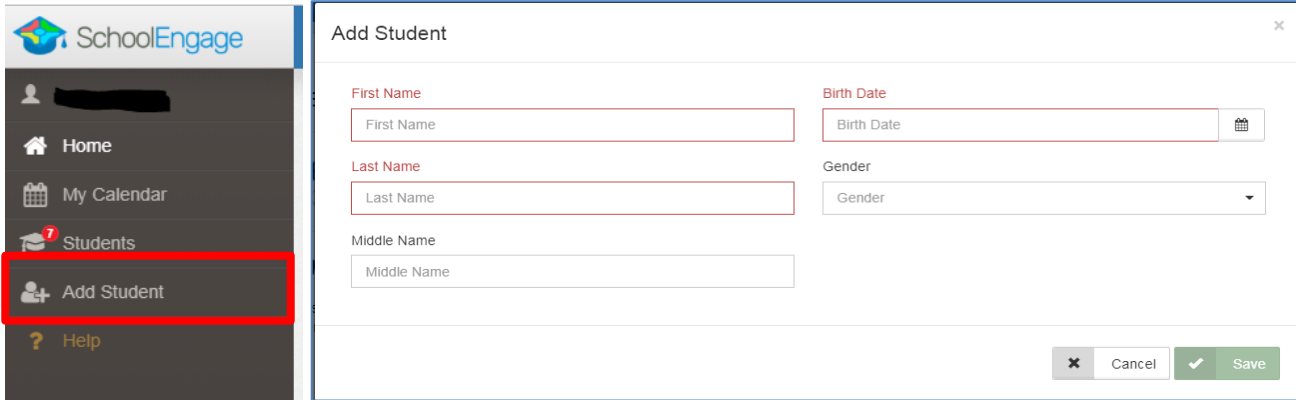


The screenshot shows the SchoolEngage login interface for Canadian Rockies Public Schools. At the top is the SchoolEngage logo and the text 'Canadian Rockies Public Schools'. Below this is a 'Sign In' heading. There are two input fields: 'EMAIL' with a placeholder 'Email' and a red envelope icon, and 'PASSWORD' with a placeholder 'Password' and a red lock icon. Below the password field is a link for 'Forgot password?'. At the bottom left is a link 'Create new account?' and at the bottom right is a blue 'Sign In' button.

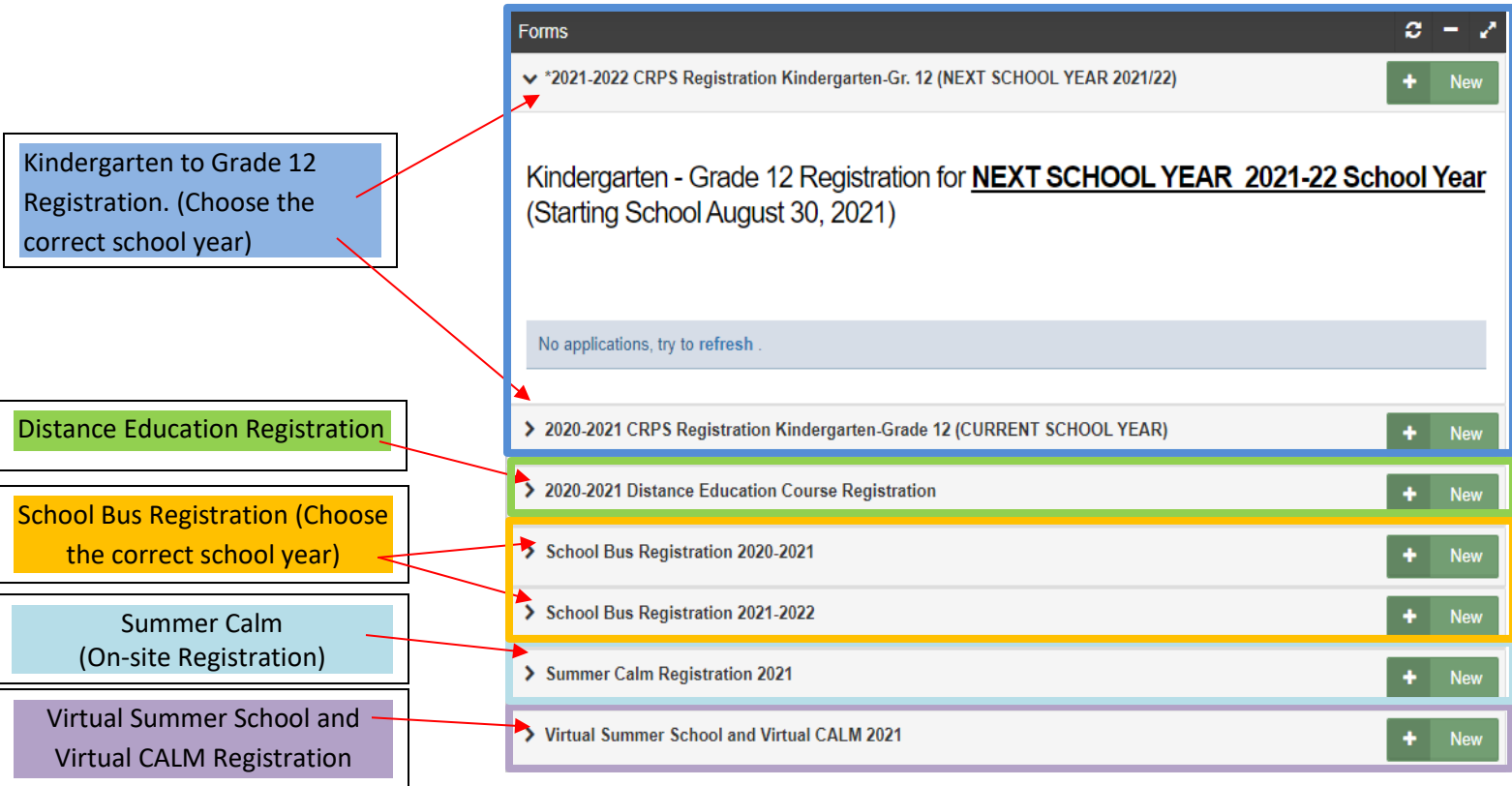
Once the account has been created, you will receive an email. You **MUST** open the email and click on the link to validate the registration in order to be able to continue on to the registration form. You still will need to sign in to SchoolEngage to access the registration form. **Go to Page 3 "Let's Get Registered!"**

Let's Get Registered

1. **CLICK** on Add New Student and fill in information. If your child's name is listed under student then click on your child's name.



2. Click on your child's name you need to register. Please click on **New** in the proper Registration Form for the year on the right side.



Kindergarten to Grade 12 Registration. (Choose the correct school year)

Forms

- *2021-2022 CRPS Registration Kindergarten-Gr. 12 (NEXT SCHOOL YEAR 2021/22) + New
- Kindergarten - Grade 12 Registration for **NEXT SCHOOL YEAR 2021-22 School Year** (Starting School August 30, 2021)

No applications, try to refresh .
- > 2020-2021 CRPS Registration Kindergarten-Grade 12 (CURRENT SCHOOL YEAR) + New
- > 2020-2021 Distance Education Course Registration + New
- > School Bus Registration 2020-2021 + New
- > School Bus Registration 2021-2022 + New
- > Summer Calm Registration 2021 + New
- > Virtual Summer School and Virtual CALM 2021 + New

Tips for completing your Student Registration

- Use the > Arrows in the top corner to proceed to the next page.
- There are some fields that are mandatory and you will not be permitted to progress to the next page until they are completed. The field will be highlighted red.
- **RED X** on the right side in the box –If you have made a mistake in a field, you can click on the X to clear it and then continue.
- To go back to the previous screen you can use the page numbers, but only if you have completed the mandatory information.
- Make sure to **Save** at any time, you can also leave the Application and come back at any time.
- Once submitted, you will then receive an email confirming it was either Submitted, Approved and or Unprocessed.

The school might be in contact with you to supply more information, such as documents.