

APPLICATION FOR EMPLOYMENT SCHOOL BUS OPERATOR

The information requested in this application is required for the purpose of determining an applicant's suitability, eligibility, or qualifications for employment with Canadian Rockies School Division. Authority for the collection arises under the *School Act of Alberta*, and any amendments and regulations thereto, and is necessary for the Board to offer transportation services to its students. Questions regarding the completion of this application or the use of this information provided should be directed to: Cindy Mueller, the Transportation Manager at (403) 678-5545.

Name _____ Phone Number _____

Address _____ Postal Code _____

Email address: _____

DRIVER LICENSE INFORMATION

Alta Drivers License No: _____ Class _____ Endorsements _____

Current No. of demerit points _____ Do you have License conditions? _____

Has your license ever been suspended? _____

MEDICAL CONDINTIONS:

Are there any medical conditions that would impair your ability to drive a bus? Please explain.

CRIMINAL INFORMATION:

Most positions with Canadian Rockies School involve contact with our children. For this reason, all persons who seek employment with Canadian Rockies School Division are required to answer the following two specific questions:

A) Have you ever been convicted of a criminal offense? Yes _____ No _____

B) Are there currently any outstanding criminal charges against you?
Yes _____ No _____

- Successful applicants will be required to have a Criminal Security Check and a Child Welfare Security Check.

WORK HISTORY:

Have you ever been terminated from a job? YES_____ NO_____ If yes, please explain;

Have you ever worked as a school bus driver before? YES_____ NO _____ if yes, please explain:

Have you worked with children before? YES_____ NO_____ If yes, please explain:

List your last 3 jobs starting with the current or most recent:

Company _____ Position/duties _____ when _____

Company _____ Position/duties _____ when _____

Company _____ Position/duties _____ when _____

May we contact past employers for reference on your work record? YES_____ NO_____

Please attach any letters of reference to this application.

EDUCATION:

Please give a brief summary of your formal education that would be relevant to your employment as a school bus operator; _____

Have you had a recent first Aid course? YES_____ expiry date _____ NO_____

Please explain why you would like to be a school bus operator with Canadian Rockies School Division.

I have provided accurate information to the questions on this application.
I give permission for CRPS Transportatio Department to obtain a copy of my driver's abstract.

A "Driver Abstract" is the product name under which the Alberta Government releases specific information from a person's driving record, which contains:

- Name
- Address
- Date of Birth
- List of violations (Descriptions, Demerit / Merit Points and Suspension Term)
- A Commercial Driver Abstract (CDA) includes Commercial Vehicle Safety Alliance Inspection (CVSA) information and all of the above information with the exception of date of birth, height, weight, and sex.
- Height
- Weight
- Sex
- Class
- Issue Date
- MVID Number
- Licence Number
- Current Demerit Points
- Suspended Status
- Expiration Date
- Reinstatement conditions (if any)

PART 1

I, _____ of _____,
Full Name Full Address

declare that my Driver's Licence Number is: _____, my Date of Birth is: _____,
month by name, day, year

and I give consent for my: 3 Year, 5 Year, 10 Year Driver Abstract (SDA),
 3 Year, 5 Year, 10 Year Commercial Driver Abstract (CDA),

to be released, for the period specified under the subsection 5(1)(a), 5(1)(b)(iii) or 5(1)(b)(v) of AMVIR listed below,

to Canadian Rockies Regional Division No. 12 of 111 Boulder Crescent Canmore, Alberta T1W 1L4
Name of the person / organization receiving the driver's abstract Full Address

In accordance with the Alberta Motor Vehicle Information Regulation (AMVIR) (choose one of the following subsections):

5(1)(a) driver's abstract released to a person known by myself

I acknowledge that the above individual is personally known to me, is not acting as an agent or employee of any other person in this transaction, and is not compensated in any manner for receiving or transferring the driver's abstract to myself.
 NOTE: This consent is valid for one month after the consent is dated and the information product released cannot be faxed by the registry agent.

5(1)(b)(iii) driver's abstract released to my employer or prospective employer

NOTE: This consent is valid for three months after the consent is dated if it is used by a prospective employer. This consent is valid for three years from the date it is dated or for the length of the employment whichever is shorter if it is used by the current employer. The information product released can be faxed by the registry agent only to the Employer signing PART 2.

5(1)(b)(v) driver's abstract released to a lawyer representing me

NOTE: This consent is valid for three months after the consent is dated. The information product released can be faxed by the registry agent only to the Lawyer signing PART 2.

I agree that Alberta Registries and/or the registry agent are not liable for any damages or losses however caused, in respect to any defect, error or omission in the driver's abstract, or use of the driver's abstract by the person receiving it.

Signature Date

PART 2 - Declaration for Faxing (This does not apply to subsection 5(1)(a) above)

I / We, Canadian Rockies Regional Division No. 12 of 111 Boulder Crescent Canmore, Alberta T1W 1L4
Name of Employer or Lawyer Address

request the driver's abstract, as mentioned above, to be faxed to 403-678-6300
Fax Number (include area code)

I/We agree that Alberta Registries and/or the registry agent are not liable for any privacy breach after the driver's abstract has been faxed to the above number.

Signature of Employer or Lawyer Date

In accordance with s. 33(c) of the Freedom of Information and Protection of Privacy Act, the Traffic Safety Act, and the Access to Motor Vehicle Information Regulation, specific personal information is collected to confirm the identity of the consenting individual, to uniquely identify the consenting individual on the Registrar's system to produce the information product, and to confirm the identity of the recipient and of the authorized employee of the recipient (if the recipient is an organization). The information is collected to monitor and audit the release of information and to conduct investigations if the Registrar receives complaints about the release. Questions about the collection of this information can be directed to a Service Alberta Information Officer at 780-427-7013, toll free 310-0000 within Alberta. Alternatively, questions may be mailed to Box 3140, Edmonton, AB T5J 2G7, attention Data Access and Contract Management Unit (DACMU).