

Minutes of the regular meeting of the Board of Trustees of Canadian Rockies Regional Division No. 12 held on Wednesday, February 13, 2019 at 7:00 p.m. at Banff Community High School.

**Trustees Present:**

C. Picard (Chair), A. Rheume, L. Sunderland, J. Smith, S. Rowed

**Administration and Staff:**

V. Parsons-Pack, Deputy Superintendent  
M. Guindon, Secretary Treasurer  
K. Gregovic, Controller / Assistant Secretary Treasurer  
L. Blackstock, Director of Learning Services  
N. Dack-Doi, Principal Exshaw  
N. Trottier, Principal LGMS  
N. Miles, Principal, BCHS  
M. Shoemaker, Assistant Principal BCHS/BES  
D. McKibbin, Principal BES  
C. Rogers, Principal CCHS  
J. Bowes, Executive Assistant

Recorder

**1. Call to Order**

The Chair called the meeting to order at 7:03 p.m. with a quorum of trustees present and called for any additions, deletions or changes to the agenda.

**2. Approval of Agenda**

Motion: A. Rheume

That the agenda be approved with the following amendments:

**2.1** Deletion: Information Item 6.1 Administrative Procedures Updates - Defer AP updates to the April board meeting in light of recent information received from Alberta Education which may impact the revised APs

**2.2** Addition: In-Camera 9.2 - Learning Calendar Options 2019-2020  
Carried

**3. Presentation**

**3.1** [BCHS - Education Plan - Achievements and Areas of Focus](#)

- Two BCHS students assisted the principal and assistant principal of BCHS in presenting their education plan to the board

**3.2** [Exshaw School - Education Plan - Achievements and Areas of Focus](#)

- Ms. Dack-Doi Principal of Exshaw school presented the education plan to the board

Agenda

364-1819

## 4. Approval of Minutes

### 4.1 Regular Meeting

Regular Mtg Minutes 365-1819

Motion: J. Smith

That the minutes of the [January 15, 2019](#) regular meeting be approved as presented.

Carried

Special Mtg Minutes 366-1819

### 4.2 Special Meeting

Motion: S. Rowed

That the minutes of the [February 4, 2019](#) special meeting be approved as presented.

Carried

## 5. Action Items -

### 5.1 [Reacquire Locally Developed Courses](#)

Reacquire LDC 367-1819

a. Motion: A. Rheaume

That the Board approves re-acquiring Advanced Acting/Touring Theatre, Dance, ESL Introduction to Canadian Studies, ESL Introduction to Science, Nakoda/Nakota Language and Culture, Performing Arts, and Yoga Fitness from the noted School Authorities, as well as approving the additional year for Musical Theatre from the Calgary School District No. 19.

Carried

Reauthorize Equine Leadership 368-1819

b. Motion: A. Rheaume

That the Board approves submitting a request to reauthorize Equine Leadership 15-3

Carried

### 5.2 [CRPS Strategic Plan](#)

CRPS Strategic Plan 369-1819

Motion: L. Sunderland

Be it resolved that the Board approves the CRPS Strategic Plan as amended and presented.

Carried

### 5.3 BCCHS International Travel

A discussion took place surrounding the safety aspects of the Banff Community High School Senior High Travel Club trip to Europe from April 6, 2019 to April 16, 2019. The board reviewed extensively the travel plans and safety protocol from the travel company.

BCCHS International Trip 370-1819

Motion: A. Rheaume

That the board moves to table the decision to approve the Banff Community High School Senior High Travel Club trip to Europe from April 6, 2019 to April 16, 2019 until more information has been reviewed and all documentation, procedures and planning are in place.

Carried

**5.4** [Board Policy No. 6](#) - Amendment

Motion: S. Rowed

That the Board approves amendments to Board Policy No. 6 of the Board Policy Handbook.

Carried

**6. Information / Discussion****6.1** Administrative Procedures Updates - Lisa Blackstock

Defer AP updates to the April board meeting in light of recent information received from Alberta Education which may impact the revised APs.

**6.2** [Superintendent Report](#) - Superintendent MacPhee was away on divisional business and was unable to be present. Deputy Superintendent offered his report for the board's information.

- Calendar Development - currently 3 versions being reviewed for feedback. Will bring back to the board for review at the March board meeting
- Met with Lake Louise representatives regarding the development of the Canadian Rockies Ski Academy. Currently presenting course information to interested international agents.
- Broadening our international student base with confirmed student registrations from new countries such as Italy and Brazil.
- International recruiting planned for short-term programs with China students

**6.3** [Deputy Superintendent Report](#)**7. Board Items.****7.1 Board Highlights**

- New Curriculum
- School Presentations and Education Plans

**7.2 Correspondence - [2019 Arbour Day Seedlings](#)****7.3 Trustee Reports****7.3.1** C. Picard

- LGMS Lands
- Board Retreat
- Met with candidates from a couple of political parties at their request to share challenges CRPS faces as a small division
- ASBA Winter Leadership Academy
- PSBC Meeting and Governance Seminar

**7.3.2** A. Rheaume

- LGMS Lands meeting
- BES Kindergarten Open House
- Board Retreat

**7.3.3** J. Smith (absent for the later portion of the meeting)

**7.3.4** L. Sunderland

- LGMS Lands Meeting
- Board Retreat

**7.3.5** S. Rowed

- ASBA Winter Leadership Academy
- LGMS Lands
- Board Retreat
- Committee of the Whole
- PSBC Meeting and Governance Seminar

## **8. Questions**

- No questions

## **9. In Camera**

In Camera	372-1819	Motion: A. Rheume That the Board go in camera at 9:19 p.m.	Carried
Out of Camera	373-1819	Motion: A. Rheume That the Board come out of camera at 9:47 p.m.	Carried
Adjourn	374-1819	Motion: A. Rheume That the meeting adjourn at 9:47 p.m.	Carried