

Minutes of the Special Meeting of the Board of Trustees of Canadian Rockies  
Regional Division No. 12 held on February 20, 2019 in Canmore.

Trustees Present:

Carol Picard (Chair), Scott Rowed,

Attending via conference call: Arlene Rheaume (Vice Chair), Luke  
Sunderland

Absent: Jen Smith

Administration and Staff Present:

V. Parsons-Pack, Deputy Superintendent

M. Guindon, Secretary-Treasurer/Associate Superintendent

J. Bowes, Executive Assistant

Recorder

**A. Call to Order & Agenda Approval**

The Chairman called the meeting to order at 4:00 PM with a quorum of  
Trustees present. The Special Meeting was called under Section 67(4) of the  
School Act, and all Trustees had waived the notice requirements of  
subsections (1) to (3). The Chair announced that the meeting had been called  
to consider the following item:

- BCHS International Travel

Agenda

375-1819

1. Approval of Agenda

Motion: S. Rowed

That the agenda be approved.

Carried

2. BCHS International Travel

Board Chair opened the meeting to discuss the approval of the  
BCHS international field trip based on the additional information  
provided.

Motion 370-1819 from the Regular Meeting dated February 13,  
2019 was as follows:

*That the board moves to table the decision to approve the Banff  
Community High School Senior High Travel Club trip to Europe  
from April 6, 2019 to April 16, 2019 until more information has  
been reviewed and all documentation, procedures and planning  
are in place.*

Administration proposed that to ensure parents have been fully  
informed, an updated consent form must be signed by the parents  
and participating student acknowledging that they are fully aware  
of the current travel risks in France.

BCHS International Travel

376-1819

Amendment to motion: A. Rheaume

The board moves to approve the Banff Community High School  
Senior High Travel Club trip to Europe from April 6, 2019 to April  
16, 2019 with the stipulation that in order for a student to  
participate in the planned European trip, parent(s)/guardians and

students must submit a signed informed consent acknowledging that they are aware of the Government of Canada Travel Advisory Level when traveling to France.

Carried

Secretary-Treasurer will notify the BCHS principal of the additional steps to be taken in order for this trip to move forward.

Adjourn

377-1819

3. Adjournment  
Motion: A. Rheaume  
That the meeting adjourn at 4:31 PM.

Carried