

Minutes of the regular meeting of the Board of Trustees of Canadian Rockies School Division held on Wednesday, March 25, 2020 at 7:00 p.m.

The meeting was held via Google Meet. The meeting was recorded and is available for viewing on the [district website](#).

The decision to hold a virtual meeting was to be in compliance with AHS directives. Public board meetings for the remainder of the year will be held in this same format unless the AHS directives are removed. CRPS wants to work with AHS to ensure that we are in no way contributing to the spread of COVID-19 in the communities we serve.

**Trustees Present:**

C. Picard (Chair), A. Rheaume, J. Smith, S. Rowed, L. Sunderland

**Administration and Staff:**

C. MacPhee, Superintendent

V. Parsons-Pack, Deputy Superintendent

M. Guindon, Secretary Treasurer

L. Blackstock, Director of Learning Services

S. Greene, Director of Learning, Technology and Facilities

K. Gregovic, Assistant Secretary Treasurer / Controller

D. McKibbin, Principal, BES

N. Dack-Doi, Principal Exshaw School

J. Keon, Assistant Principal Exshaw School

J. Bowes, Executive Assistant

Recorder

**1. Call to Order**

The Chair called the meeting to order at 7:00 p.m. with a quorum of trustees present and called for any additions, deletions or changes to the agenda.

**2. Approval of Agenda**

Motion: S. Rowed

That the agenda be approved with the following additions:

- Action Items
  - 5.3 Spring Break Adjustment
  - 5.4 Exshaw Property moved from an Information Item to an Action Item
- Board Correspondence

Agenda

458-1920

- [CRSD Letter to Deputy Minister Re COVID-19 Impact - March 2020](#)
- [Personal Reply from Minister LaGrange to Board Chair](#)

Carried

### 3. Presentations

- 3.1 [ERS Annual Report \(2018-2019\) and Education Plan \(2019-2022\)](#) - Postponed
- [Exshaw Annual Report \(2018-2019\) and Education Plan \(2019-2022\)](#) - Postponed

### 4. Approval of Minutes

#### 4.1 [Regular Meeting](#)

Regular Mtg Minutes 459-1920

Motion: A. Rheaume

That the minutes of the February 26, 2020 Regular Meeting be approved as presented

Carried

### 5. Action Items

#### 5.1 [Adjustment - 2018-2019 Financial Statements](#)

Adjustment Financial Statements 460-1920

Motion: A. Rheaume

That the Board accepts the adjustments to the 2018-2019 Audited Financial Statements as presented by Secretary-Treasurer Guindon.

- Balances as at August 31, 2018 as disclosed on Schedule 2, schedule of deferred contributions, should have been transferred to Alberta Infrastructure at the beginning of the year as disclosed in Note 18.
- Adjustment to fix an allocation of revenues to the transportation department. The auditor's will double date the audit report.

It is noted that the above corrections have no effect on the statement of financial position as at August 31, 2019, nor on the statements of operations, cash flows or changes in net debt for the year then ended.

Carried

#### 5.2 [Board Policy Handbook Revisions](#)

Board Policy Handbook 461-1920

Motion: J. Smith

Be it resolved that the board approves the revisions made to the Board Policy Handbook.

Carried

#### 5.3 [Spring Break Adjustment](#)

Spring Break Adjustment 462-1920

Motion: L. Sunderland

Based on ATA and CUPE representative agreement, and **pending** strong agreement in support of this change as per Parent and CRPS Staff Surveys, the Board approves a modification to the current [2019-2020 school calendar](#). This would entail the following:

- moving the spring break from two weeks - April 6 to 17, 2020 inclusive, to one week plus Good Friday - April 10 to 17, 2020 inclusive
- to compensate for the decrease in spring break, change the last day of the school year for students from noon on Friday June 26 to noon on Monday June 22 and
- to compensate for the decrease in spring break, change the last day of the school year for teachers from June 29 to 3:30 PM on Monday, June 22

Carried

#### **5.4** [Exshaw Property](#)

Motion: A. Rheume

That the Board approves senior administration to proceed with listing the property with a real estate agent as required by the disposition of property regulation where the sale of the property has to be conducted in a method open to the public. The circulation of the property to other provincially funded entities by Alberta Infrastructure can continue in conjunction with listing the property with a local agent.

Four (4) trustees voted in favour; one (1) trustee abstained and removed themselves from the discussion and vote declaring a conflict of interest.

Carried

### **6. Information / Discussion**

#### **6.1** [Superintendent Report](#)

#### **6.2** [Deputy Superintendent Report](#)

#### **6.3** [Educational Plans - Re School Closure and COVID-19](#)

#### **6.4** [BCHS Cancelled Band Trip](#)

### **7. Board Items**

#### **7.1 Board Highlights**

- Continuity of Education Plans—Re School Closures and COVID-19
- Adjusted 2019—2020 Learning Calendar
- COVID-19 Updates for Families and Staff of CRPS
- Provincial Budget 2020-2021

## 7.2 Correspondence

7.2.1 [CRSD Letter to Deputy Minister Re COVID-19 Impact - March 2020](#)

7.2.2 [ISC Letter to Ministers LaGrange and Wilson - cc'd to Board Chair](#)

7.2.3 [Letter to Ministers LaGrange and Wilson from Board Chair](#)

7.2.3.1 [Personal Reply from Minister LaGrange to Board Chair](#)

7.2.4 [Alberta Education Approve CRSD 2019-20 - 2021-22 Three Year Education Plan and 2018-29 Annual Education Results Report](#)

## 7.3 Trustee Reports

**All trustees voiced their appreciation to the senior administration and all CRPS staff for the efforts to collaborate and maintain continuity of learning for all students. As well, the communication that CRPS has maintained with all staff and families has been exemplary.**

### 7.3.1 C. Picard

- Rural Education Conference - March 1 - 3 Edmonton
- Multiple meetings were cancelled Re COVID-19 protocols
- Committee of the Whole - March 17 - held via Google Meet
- Participated in an online Southern Zone of AB Health session (re: privacy issues surrounding COVID-19) - March 20th
- Student Voice - Cancelled - Very disappointing

### 7.3.2 A. Rheaume

- Committee of the Whole - March 17 - held via Google Meet
- Policy Review Sessions - Remotely

### 7.3.3 J. Smith

- District ILL - Feb 27
- Committee of the Whole - March 17 - held via Google Meet

### 7.3.4 L. Sunderland

- Nothing new to report at this time

**7.3.5 S. Rowed**

- Committee of the Whole - March 17 - held via Google Meet

**8. Questions - No questions at this time.**

**9. In Camera**

- **No In camera items at this time**

**10: Adjournment**

Motion: A. Rheaume

That the meeting adjourn at 8:39 p.m.

Carried

Adjourn

464-1920



---

Carol Picard, Chair  
Board of Trustees



---

Mike Guindon, Secretary - Treasurer  
Canadian Rockies School Division