



Alpenglow School
Banff Community High School
Banff Elementary School
Canmore Community High School
Exshaw School
Elizabeth Rummel School
Lawrence Grassi Middle School

Information collected on this form is governed by the FOIP Act (Section 33(c))

AP 362-F VOLUNTEER DRIVER AUTHORIZATION FORM
(for one year only)

SCHOOL: _____ NAME: _____

ADDRESS: _____

DATE OF BIRTH: _____

DRIVER'S LICENCE NO. _____ CLASS: _____ EXPIRY DATE: _____

Have you been involved in any accident as a driver during the last three years? Yes _____ No: _____

If yes, please specify: _____

Has your Driver's License been suspended or have you been convicted of any offence under the Highway Traffic Act during the last 3 years:

Yes _____ No: _____

If yes, please specify: _____

Insurance: Company: _____ Policy No: _____

Agent: _____

* Third Party Liability Limit of not less than \$2,000,000 Yes: _____ No: _____
(See notice below)

I agree to operate the automobile referred to herein in a safe manner and to comply with the directions of teachers or agents of the Canadian Rockies School Division. Furthermore, I believe my vehicle to be in sound operating condition.

My private vehicle is equipped with a Canadian Standards Association approved child seating assembly or seat belt assembly suitable for each child who will be a passenger in my vehicle with respect to each child's age, weight, and height.

Yes _____ No _____

My private vehicle is equipped with a Canadian Standards Association approved seat belt assembly suitable for each adult who will be a passenger in my vehicle.

Yes _____ No _____

Vehicle: _____
Make and Year

Second Vehicle (if appropriate) _____
Make and Year

Model Capacity

Model Capacity

I, _____ have read the CRPS Administrative Procedures 362 and 260 (18, 19, 20 & 21), and I hereby agree to abide by them. I further confirm that the information contained in this form and any attachments hereto, is truthful in all respects and that I have not in any way misrepresented or failed to provide any information reasonably pertinent to the Division's decision regarding the transportation of students, staff and/or volunteers in my private vehicle.

I agree to drive in a safe manner and to abide by the requirements of the Traffic Safety Act and the applicable traffic bylaws while acting as a volunteer driver for the Division. I undertake to report to the school principal all incidents and suspensions of my driver's license or charges or convictions under the Criminal Code of Canada which may occur after the date of this authorization while it remains in force.

Signature of Volunteer Driver : _____ Date: _____

FOR OFFICE USE ONLY:

Security Clearance Received _____ Date: _____

The above named volunteer is authorized to assist our school during the current school year. We appreciate this help and cooperation.

Signature of Principal (or Vice Principal) : _____ Date: _____

The Volunteer is reminded that: In all cases prior to the event the individual must provide to the school Principal a current copy of a driver's abstract.

Date Received: _____

All benefits available under the Board's Pupil Accident Insurance Plan automatically apply to students transported in private vehicles. Liability insurance protection for individual drivers for their legal liability for bodily injury to pupil passengers in excess of such protection as may be afforded under the driver's own automobile liability is provided by the Board while they are driving pupils in their own automobiles on an authorized school activity or function.

* Notice re: Insurance Coverage – Volunteer Drivers

* You must inform your Insurance Company of your intention to use your own automobile and to act as a Volunteer Driver for School Division activities and confirm that you have \$2,000,000 third party liability.

**The majority of insurance companies do not require an endorsement to auto policies or an additional premium charge as this service is classified as occasional and is not done for compensation. However, it is your responsibility to confirm this information with your Insurance Company.

***All personal information is collected under the authority of section 33(c) of the FOIP Act. It will be used in the administration of student transportation policies, including eligibility to transport students in private vehicles. It is protected by the privacy provisions of the FOIP Act. If you have any questions about the collection, please contact your school principal.

Amended March 2021